

Refund Policy

This policy pertains to all training programs provided through Rasur Foundation International.

- A. Cancellations and Refunds will be granted according to the following schedule:
 - o Up to six (6) weeks in advance: 100%, less an administrative processing fee;
 - o Less than six (6) weeks in advance but up to ten (10) business days prior: 50%, less and administrative processing fee;
 - o No refunds will be made for cancellations within ten business days prior to the starting day of the program.
- B. All refunds will incur a 10% administrative processing fee.
- C. No refunds will be made for “No Shows” (a “No Show” is a person who registers for a program but who does not cancel registration or attend the program).
- D. If a registered person is unable to attend, the registration is transferable to another individual of their choice less the administrative processing fee. This will only be honored if the organization is informed via email 10 business days prior to the Course.
- E. Refunds will be processed as they are received or after the conclusion of the program, depending on the program date and when cancellation occurs. Refunds may take up to seven to ten business days to process.
- F. If RFI needs to cancel the program, RFI may elect to offer transfer of registration to another program, provided such a program is scheduled and space is available.
- G. If RFI determines that a participant must be removed from the workshop/conference for inappropriate or illegal conduct, RFI will provide a full refund of workshop/conference funds.
- H. Cancellations may be made only by email and must be received by the cancellation deadline. Please direct inquiries to: bepeacefairfax@gmail.com (Sponsoring Organization’s registration email address).

Cancellations

It is RFI’s preference not to cancel any workshop or special event. However, RFI reserves the right to cancel when an event or workshop is under-enrolled. Under-enrollment is defined as not enough paid registrations to cover the major expenses of the workshop or event. If this situation occurs, a representative will contact the Sponsor at least thirty (30) days prior to the scheduled event date(s) to discuss options. The deadline for determining whether or not to cancel the event will be February 25th, 2010.

RFI may cancel this Course without penalty at any time as a result of the Presenter(s) suffering illness. If this should occur, RFI agrees to try to find a replacement facilitator to facilitate the event. If no replacement can be found, RFI agrees to reschedule the event with Unity of Fairfax for mutually agreeable dates within 12 months of the original event date.

RFI and Unity of Fairfax may cancel the event for any other reason beyond their control including without limitation weather, terrorism or military action.

In the event of the Foundations Course cancellation registrants will have the choice of attending the new dates for the Course or a full refund.