

BePeace Foundations Course
Unity of Arlington
June 14-18, 2010

Refund Policy

This policy pertains to all training programs provided through Rasur Foundation International.

- A. Cancellations and Refunds will be granted according to the following schedule:
 - o Up to six (6) weeks in advance: 100%, less an administrative processing fee;
 - o Less than six (6) weeks in advance but up to ten (10) business days prior: 50%, less and administrative processing fee;
 - o No refunds will be made for cancellations within ten business days prior to the starting day of the program.
- B. All refunds will incur a 10% administrative processing fee.
- C. No refunds will be made for “No Shows” (a “No Show” is a person who registers for a program but who does not cancel registration or attend the program).
- D. RFI may elect to offer transfer of registration to another individual less the administrative processing fee if a person is unable to attend. This will only be honored if the organization is informed via email 10 business days prior to the.
- E. Refunds will be processed as they are received or after the conclusion of the program, depending on the program date and when cancellation occurs. Refunds may take up to seven to ten business days to process.
- F. If RFI needs to cancel the program, RFI may elect to offer transfer of registration to another program, provided such a program is scheduled and space is available.
- G. If RFI determines that a participant must be removed from the workshop/conference for inappropriate or illegal conduct, RFI will provide a full refund of workshop/conference funds.
- H. Cancellations may be made only by email and must be received by the cancellation deadline. Please direct inquiries to: BepeaceArlington@gmail.com (Sponsoring Organization’s registration email address).

Cancellations

It is RFI’s preference not to cancel any workshop or special event. However, RFI reserves the right to cancel when an event or workshop is under-enrolled. Under-enrollment is defined as not enough paid registrations to cover the major expenses of the workshop or event. If this situation occurs, a representative will contact the Sponsor at least thirty (30) days prior to the scheduled event date(s) to discuss options. The deadline for determining whether or not to cancel the event will be May 14th, 2010.

RFI may cancel this Agreement without penalty at any time as a result of the Presenter(s) suffering illness. If this should occur, RFI agrees to try to find a replacement facilitator to facilitate the event. If no replacement can be found, RFI agrees to reschedule the event with Unity of Arlington for mutually agreeable dates within 12 months of the original event date or promptly return all fees received to Unity of Arlington including any refundable airfare.

RFI and Unity of Arlington may cancel the event for any other reason beyond their control including without limitation weather, terrorism or military action.